

THE SECURITY MODULE & ADDING A NEW USER

This is the most important step in setting up new users as it will allow the user to open TrialWorks

Add Users to TrialWorks SQL Security Module



	motod aliak OK	
Microsoft	Office	×
?	Opening C:\Program Files (x86)\Lawex Corporation\TrialWorks\TrialWorks SQL Security.mde Some files can contain viruses or otherwise be harmful to your computer. It is important to be certain that this file is from a trustworthy source. Would you like to open this file?	
	Cancel	



Security Module link

🛱 TrialWorks - Available Data Sources 🛛 🛛 🔁								
 Select a server from the list or manually enter the server name Choose one of the available databases: 								
Enter server na	me: ReAttach	Enter Database name: TriaWorks Cancel						

Click the Edit Llear List hutton This is where you will add New Llears

🔳 Main Switchboard		£3
	TrialWorks SQL Security	
	Edit User List	
	Add Users to Security Group	
	Lait Hights	
	Copy a User Profile to Another User	
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TrialWorks. This is the same name that they use to log into their computer.

- Use the checkbox to See All Cases if they have complete access to Tricl/Marks

land Ser Name	Admin Firm Name	See All Cases
🖋 Name	<u> </u>	- F



and adjust security in accordance with your policies

employment of the firm.



TrialWorks Author/Users List

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Ì	File	Ho	ime	Current Case	Templ	lates	Reports	User Tools	Settings	Adm	in Tools
	Edit User	Add User	Delete User	Lock User Out of a Case	Security Module	Run Archive	Send Admin Message	🐞 Recreat 🐴 MSG Ro 🏀 Other T	e Items + outines + asks +	Check for updates	Online Ar Mana
Tools and Tasks									Accour	nt Informal	

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Logon Name:	User	Bar No:	Hourly Rate:	User Name	Ext:	Email	Direct Dial:	Direct F
Chad	Chad Mayer		125	Chad Mayer;		Chad@trialworks.com		

<u>Click the Evit (Door)</u> button when finished

